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
(Dr. Grady Jacobi DDS)

MICROSOFT-PROJECT 2016 ENGLISH: AFTER THE SUCCESSFUL PUBLICATION OF MY BOOK ABOUT THE BASICS OF MS PROJECT 2016 IN GERMANY (RANKED AMONG THE TOP 50 OF SPECIALIST BOOKS ABOUT PROJECT MANAGEMENT), THE ENGLISH VERSION



Createspace Independent Publishing Platform, 2017. Paperback. Condition: New. Language: English . Brand New Book ***** Print on Demand *****.After the successful publication of my book about the basics of Microsoft Project 2016 in Germany (ranked among the top 50 of specialist books about project management), the English version is now available. This manual contains a description of the key functions of MS Project 2016 on 110 pages. The document is particularly suitable for self-study and also as training material for training providers and trainers. It describes all necessary steps of project scheduling with MS Project in detail and supports them with meaningful screenshots. The content: Overview of program structure - setting up a new project - task scheduling, manual scheduling/automatic scheduling - tables - resource scheduling, team planner, resource leveling - cost management, cost types, budget tracking - project controlling, baseline, target/actual-comparison - project continuation - custom fields (including formulas and traffic light functions) - multi-project management, subprojects, resource pool, project portfolio - reports and visual evaluations - creation of a project with an overview of all MS Project fields, earned value analysis - shortcuts etc.

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